HOW TO MEASURE保 nake sure that all of your members for the tem that, check the description note the chart letter that is listed. Locate the correct chart and notice hich measurements are needed for that particular chart. We have provided
you with a roster on the back side of the order form pages. This page is to be ised as a worksheet for you to list your members, their measurements and the sies that you select for them. It is a oster page before beveral copies of $t$ th

We recommend that members are measured wearing only undergarment r very lightweight clothing such as a --shirt. Measuring over buky clothing
will give you inaccurate measurements. Make sure to hold the tape measure straight. It should be snug, but not tight.

## sIZE SELECTION

is important to note that every manufacturer's size scale varies a
pitle. The charts listed in our catalo itile. The charts listed in our catalog,
correspond to the way our merchandise its. Sometimes members will end up
being a different size in being a different size in our apparel
han what they normally buy in the store. We know that most people are esitant about selecting a size from our chart that is larger than what hey normally wear. However, we do n our size chart instead of what you
or most ladies garments, it is easiest ostart by locating the bust and waist bust and waist measurements, the lansurement for that size Our custom service representatives can give you more specif
is common for people to fall between sizes. Here is an example of a woman ut can select a size with a little compromise. Her measurements are: bust $37.5^{\prime \prime}$, waist $29^{\prime \prime}$, hips $43^{\prime \prime}$, skirt
length $42^{\prime \prime}$.The dress shat she is ength 42". The dress that she is purchasing references size chart B. between a size 8 and 10 . Her waist is between a size 6 and 8 . Since her bust 10 range, and her waist is in the size 8 ange, , e will order a size 10 for her
knowing that her dress can be altered nowing that her dress can be altered at pants and formal dresses are shipped
continued on pg. 89

## Ladies' Beaded and Sequined Tops and Jackets



Formal Dresses and Separates



## Girls' Jumper

| $\pm$ | $\begin{aligned} & \text { Ordder } \\ & \text { Siz } \end{aligned}$ | xs | s | M | L | XL | 2XL | 3XL | 4XL |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Bust | 23-241/2 | 25-261/2 | 27-281/2 | 29-301/2 | 31-321/2 | 33-341/2 | 35-361/2 | 37-381/2 |
|  | Waist | 23-25 | 25-27 | 27-29 | 29-31 | 31-33 | 33-35 | 35-37 | 37-39 |
|  | Skit |  | 18 |  | 20 |  |  |  |  |

Men's Tuxedo Coats

| Size | 34 | 36 | 38 | 40 | 42 | 44 | 46 | 48 | 50 | 52 | 54 | 56 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Chest | 33 | 35 | 37 | 39 | 41 | 43 | 45 | 47 | 49 | 51 | 53 | 55 | | Chest | 33 | 35 | 37 | 39 | 41 | 43 | 45 | 47 | 49 | 51 | 53 | 55 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Waist | 28 | 30 | 32 | 34 | 36 | 38 | 40 | 42 | 44 | 46 | 48 | 50 |






## Men's Tuxedo Shirts



Size selection continued:
extra long to be hemmed locally for each
,
We request that you try to size as many of your members as possible using the above espidelines. If you have members that are call to discuss them with a customer service call to discuss them with a customer service example, often compromises have to be
made and sometimes alterations will be necessary. Custom sizes are ayd necessary. Custom sizes are available on
many items for individuals that are above many items for individuals that are above
the size range of our charts. See page 90
for additional information.

## TAKING MEASUREMENT

BUST: Women measure around the fullest part of the bust, and around the back over
the bra line.

CHEST: Men measure across shoulder blades, under arms, across chest.
2. WAIST: Measure around smallest part
. HIPS: Measure around the fullest part of hips.
SKIRT LENGTH: Measure from waist SKIR LENGTH: Measuru
desired location for hem.
5. SLeEVE LENGTH: Men's tuxedo shirts only. Bend elbow. Measure from center
of back of neck, across shoulder around of back of neck, across shoulder, around
point of elbow to wrist bone. BACK LENGTH: Measure from base neck to natural waist.


THREE EASY WAYS TO ORDER


ON-LINE Visit our website at www. Stageaccents. com to place your order securely by credit card and receive order
confirmations and updates including tracking information via email.


FAX Complete the enclosed order form and fax it with a copy of your
U.S. Board of Education Purchase Order
to $1-201-750$. to $1-201-750-2601$


MAIL Take advantage of the $3 \%$ cash Mscount by mailing in your co
form with peyment in tull to:
Stage Accents, 23 I Stage Accentst, 234 Industrial Pkwy,
Northvale, NJ USA 07647

SAMPLES
 we offer, and welcome the opportunity to provide you with samples before you order. We require ame Mastercard, Visa or Americican Express sumpleer beforo secure oll
sample orders, however no are not returred, however no charge is put through on the card unless that you ship the samples are not returned. We re
after receiving them.
Samples are sent from our sample stock. Ladies' samples are usually a size 6 8 but some dress samples are also availeble in all sizes, so please inquire if medium. Due to the high demand for our sample garments ot certan tizes of year, we regretfully must limite each customer to to two samples per category ot a year, we regreftuly must limit each customer to two samples per category at a
time (i.e.two oresses, two evsts, etc.). We will lody send you additional samples
once your originol sample order has been returned to us. SELECTING SIZES
izes for your members can easily be selected from our size charts featured on pages 88 -89 based on individual's measurements. For gorments that ore in-stock
noluding Quick Delivery formal dresses and tuxedos, fit lines are available to ossist ou in selecting sizes for groups of 30 or more individuals.

Fit lines include one per size of the actual garments that you ordering and can be
ised to try on each member to determine the preferred size. Fit lines are consid used to try on each mememer to determine the ereferred size. . $i$ it ines are consid-
ered a partiol shipment of your totol order and reauire a pyyment method at the ered a partial shipment of your totato order and require a payment meth.
time of ordering. Fit lines are not available for all styles, so please call. CUSTOM SIZES
For those members that are above the size range of our charts, custom size garments can be made with an additional pattern charge as sollows: dresses $\$ 45$,
ladies
jackets
and tops
$\$ 35$, , kiits, pants and vests $\$ 25$. Please suply oll of the ladies' Iackets and tops $\$ 35$, skits, pants and vests $\$ 25$. Please supply als lof the
neasurements that ore requested on the charts for thes items in order for us to make the custom pattern. Please take time to make sure the measurements are

MINIMUM ORDERS
nitems listed as custom, there is a minimum order of 6 garments per style and
color on yourr irst-order There are no minimums on reorders once your group hos met the minimum order of 6 units.
CUSTOM MERCHANDISE
Custom merchandise includes all show choir oufits, beaded tops and jackets and custom variations of stock merchandise and custom sizes. Sorry, but no returns or custom variations of stock merchandise and custom sise.

## PAYMENT TERMS

U.S. BOARD OF EDUCATION PURCHASE ORDER Net 30 Terms available with official signed copies of U.S. Board of Education
or School Purchase Orders. Payment is due within 30 days of shipment date. ACTIVITY FUNDS, BOOSTERS \& OTHER ORGANIZATIONS Money order or certified check for full amount with order. Deduct $3 \%$ prepaid cash discount if order exceeds $\$ 100$ and paid by check. Shipping of orders paid by personal or organization checks that are not certified are held fors

INDIVIDUALS
Order online with your credit card. Items that are featured in our Quick
Delivery section are available for individual purchase.
INTERNATIONAL ACCOUNTS
Order online with your Mastercard, Visa or American Express credit card. We charge only for merchandise total and shipping charges. Any local duties
or toxes is the responsibility of the reciient. You will receive an online order confirmation and regular updates on the status of your shipment.

## PRICES

Prices are occasionally incorrect due to either price changes throughout the year or typographical errors. Please call us to confirm any prices before ordering. If w
receive an order with an incorrect price, we will notify you of price changes or receive an order with an
errors of $15 \%$ or more.

## COLORS

Colors shotographed throughout the catalog are not always accurate due to varia tions that occur in printing. Upon request, we will send free swatches of any fabric to clarify colorss. Stage Accents can not accept responsibility of colors on custom
items that were not clarified by the customer reviewing actual fabric swatches. Due to dye lot variations, we are unable to guarantee an exact match on allo orders.
Re-orders are best handled by sending in a samnle garment. Please check your Re-orders are best handled by sending in a sample garment. Please check your
order upon receipt and before oltering to see it there is any unacceptable variation order upon
in dye lot.
RECEIVING ORDERS
In each shipment a packing slip will be enclosed listing all of the items in that shipment. Please check your shipment against the packing slip and inspect each
gorment for damages. Shortages or damages must be reported within 48 hours of garment for damages
receipt of package.
RETURN GOODS POLICY
Returns are permitted on stock merchandise received within 30 days provided that
the items are in new condition and all tags rae still attached. Merchandise that has been worn or altered can not not be returned. Goods returned tor reasons other than nantacturing defects will be assessed $a 10 \%$ re-stocking fee. No reasurns on eustom merchandise will be accepted. Returns will be accepted only if proper www.stageacaccents.com/reauestform to request $a$ return nuthorization numbe

## SHIPPING

Styles featured as Formal Quick Ship usually ship within $2-4$ days. If in the event
we are out of stock on any sizes, backorders will ship within $2-4$ weeks. We provide he fastest service in our industry by stocking many of our popular formal dressee, loducion times the

## SHIPPING COSTS

Shipping \& Handling Charges for Domestic Ground Serice
We ship ground senice to States at charges listed below. States at charges isted below.
Domestic U.S. Ground Senice $\begin{array}{cc}\text { For Orders That Total } & \text { Add This Postage } \\ \$ 1-1.9 \\ \$ 100-199 & \$ 20.00 \\ \$ 200\end{array}$ $\begin{array}{ll}\$ 100-199 & \$ 20.00 \\ \$ 300-299 & \$ 25.00 \\ \$ 300-399\end{array}$ $\$ 300-399$
$\$ 400-$$\quad \begin{gathered}\$ 25.00 \\ \$ \% \text { of ofder total }\end{gathered}$ Shipping \& Handling Charges for Air \& Intermational Serice Domestic U.S. 2nd Day Deliven
25\% of order total, $\$ 44$ minimum charge Domestic U.S. Next Doy Delivery
35\% of order total, $\$ 89$ minimum charge Domestic Priointy Mail $2-3$ Days
$10 \%$ of orfer total, $\$ 25$ minimum charge Canada Standard $5-10$ Day Delivery
20\% of order total, $\$ 39$ minimum charge Canado 2nd Day Delivery
$35 \%$ of order total, $\$ 150$ minimum chat International $7-14$ Day Delivery
$35 \%$ of order tota, $\$ 89$ minimum charge

## SHIPPING TIME

## SHIPPING TIME

This is the number of weekdays
U.P.S. tokes to delive a package to your state. This does not
include our processing or include our proces. dAYS STATES CT, DC, DE, MA, MD,
NJ, RI, VT IN, ME, NC, NH, NY,
OH, PA, SC, VA, WV AL, FL, GA, IA, IL, KS, AR, CO, LA, MN, MS, E, OK, SD
4-5 CA, ND, TX, WY
${ }_{0}^{5}$ OR, $\quad A Z, I D, M T, N M, N V$, UT, WA, AK, HI

## BILL To

Organization
Attention

Addres
City
State/Province/Region
Country Zip/Postal Code

Fax
E-Mail

## PREPAY AND SAVE $3 \%$ - On orders of $\$ 100$ or more. Our check or money order is enclosed. We deducted the $3 \%$ cash discount.

SHIP TO (if different than billing address):
Organization $\qquad$
Attention $\qquad$
Address
City
State/Province/Region
tate/Province/Region
Country___ Zip/Postal Code____ $\quad$ Phone_
Fax

E-Mail $\qquad$
Need by: $\qquad$
We will make every effort to meet your needs. Please select air
shipping if this is a rush order)

| STYLE \# | PG. | ITEM DESCRIPTION |  | COLOR | SIZE | QUANTITY | PRICE | TOTAL |
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| Shipping \& Handling Charges for Domestic <br> Ground Service <br> We ship ground service to the United States at charges listed below. |  |  | Shipping \& Handling Charges for Air \& International Service |  | Subtotal |  |  |  |
|  |  |  | Less 3\% Prepaid Cash Discount |  |
|  |  |  | $\square$ Domestic U.S. 2nd Day Delivery <br> $25 \%$ of order total, $\$ 49$ minimum charge |  | Shipping and Handling |  |  |  |
|  |  |  | Total |  |
| $\square$ Domestic U.S. Ground Serice |  |  |  |  | Domestic U.S. Next Day Delivery $35 \%$ of order total, $\$ 89$ minimum charge |  | STAGE ACCENTS |  |  |  |
| For Orders That Total \$1-99 |  | $\begin{aligned} & \text { Add This Postage } \\ & \$ 15.00 \end{aligned}$ | 234 Industrial Pkwy., Northuvale, NJ USA 07647 |  |  |  |  |
|  |  | Domestic Priority Mail 2-3 Days <br> $10 \%$ of order total, $\$ 25$ minimum charge |  |  |  |  |  |  |  |
|  |  |  | \$20.00 | $\square$ Canada Standard 5-10 Day Delivery <br> $20 \%$ of order total, $\$ 39$ minimum charge |  | 9:00am-5:00pm Eastern Standard |  |  |  |
| \$300-399 |  | $\begin{aligned} & \$ 35.00 \\ & 7 \% \text { of order total } \end{aligned}$ | 1-800-631- |  |  | $611 \text { or Fax 1-20 }$ |  |  |
|  |  | $\square$ Canada 2nd Day Delivery <br> $35 \%$ of order total, $\$ 150$ minimum charge | International Call 1-201-750-2600 |  |  |  |  |
| Domestic Priority Mail option is only available for orders under $\$ 400$. |  |  | $\square$ International 7-14 Day Delivery <br> $35 \%$ of order total, $\$ 89$ minimum charge |  | Email us at: customersenice@stageaccents.com |  |  |  |

## THIS IS TO BE USED AS A WORK SHEET TO HELP YOU TAKE MEASUREMENTS AND SELECT SIZES

| ROSTER |  |  | MEASUREMENTS TAKEN |  |  |  |  |  |  | sizes Selected |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ID. \# | Name | ( Male or | Height | Chest or Bust | Waist | Hips | $\stackrel{\text { Back }}{\text { Length }}$ | $\left\lvert\, \begin{aligned} & \text { Insean } \\ & \text { orskit } \\ & \text { Length } \end{aligned}\right.$ | $\underset{\substack{\text { Sleeve } \\ \text { Neck }}}{ }$ | Sleeve | Shir or <br> Blouse | Dress Skirt or Troser | Vest or Jacket | Shoe |
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Below are the tally boxes to assist you in totaling your quantity per size. For larger orders make several copies of this sheet before starting.

| Size | Exemple <br> Medium |  |  |  |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Stroke <br> Count | HH III |  |  |  |  |  |  |  |
| Total <br> Quantity | 8 |  |  |  |  |  |  |  |

[^0]BILL TO:
Organization
Attention
Address
City
State/Province/Region
Country $\qquad$ Zip/Postal Code

Fax
E-Mail

SHIP TO (if different than billing address):
Organization $\qquad$
Attention
Address
City
State/Province/Region
Country
Z_Z_ Zip/Postal Code_

Phone
Fax
E-Mail
Need by:
(We will make every effort to meet your needs. Please select air
shipping if this is a rush order)
shipping if this is a rush order)


4 tear at perforation

FOR YOUR CONVENIENCE, PLEASE USE THIS FORM FOR PLACING LARGE ORDERS.



[^0]:    CELEBRATING 45 YEARS OF SERVICING CHORAL \& INSTRUMENTAL GROUPS

